

*Saint Teresa School*  
616 S. 36th Street  
Lincoln, Nebraska 68510  
402-477-3358



*We are a faith-filled Catholic community called by God  
to teach, nurture and guide our children  
to achieve their God-given potential on life's journey to heaven.*

*Faith Community Academic Excellence*

J.M.J.T.

July 2022

Dear Parents,

Peace of our Lord Jesus Christ be with you all! The summer is going quickly, as I'm sure you all know. We are looking forward with great anticipation to our Jayhawk Jumpstart on August 11, when we hope to have the gym floor and new paint, a renewed entrance to the school and a few other exciting things to show off to you. If you've been around the school you have noticed that we've been working on the brick exterior of the old school, and that the renovation of 36<sup>th</sup> St. in front of the school is in process. We hope it will be completed by the time we begin school. If not, we'll communicate updated arrival and dismissal procedures to you in early August.

**Staff Changes:** We have had some staff turnover and additions this year. Please note those changes on the faculty and staff listing below.

I am so excited to start the new school year. Let us continue to keep each other in prayer during these summer days. May Christ the King reign in your hearts, homes, and families this summer and always.

In the Heart of the King, I am,  
Sister Mary Cecilia, C.K.

### **FACULTY/STAFF 2022-2023 SCHOOL YEAR**

Principal – Sister Mary Cecilia, C.K.  
Assistant Principal – Sister Mary Michael, C.K.  
Curriculum Support – Sister Mary Agnes, C.K.

PreK – Mrs. Theresa Schafers  
KA – Mrs. Karri Hraban  
KB – Mrs. Sadie Moser  
1A – Mrs. Angie Schafers  
1B - Miss Sarah Dinan  
2<sup>nd</sup> – Sister Teresa Marie, C.K.  
3A – Mrs. Cindy Werner  
3B – Miss Brittany Mangers  
4A – Mrs. Shelly Sullivan  
4B – Miss Maria McLaughlin  
5<sup>th</sup> – Sister Mary Agnes, C.K. & Sister Mary Gabriel, C.K.  
6<sup>th</sup>: 8<sup>th</sup> Algebra, 6-7 Math, K-5 Tech –Mrs. Grace Fusselman  
7A: 6-8 History, 7<sup>th</sup> English - Miss Katherine Hums  
7B: 6<sup>th</sup>-8<sup>th</sup> Religion, 3-8 Art – Mrs. Kelly Pokojski  
8A: 6-8 Lit; 6 & 8 English – Mrs. Brittany Kudron  
8B: 6-8 Science, 8<sup>th</sup> Math, 6-8 Tech– Mr. Sean Mulholland  
K-2 Art – Mrs. Sada Wondercheck  
P.E. & Athletic Director – Mrs. Mary Kate Miner  
Library – Mrs. Susan Pepino

Music –Mrs. Terri Schilmoeller  
Resource & Special Education Coordinator – Mrs. Mary Murphy  
Gr. 5-8 Interventionist & ELC director - Mrs. Carroll Segrist  
Ed. Consultant & TeamMates–TBA  
Band Teacher: Miss Melissa King  
Paras: Mrs. Kathy Berrick  
Mrs. Jennifer Sager  
Miss Katie Hembree  
Miss Maria Dvoracek  
Volunteer Para Assistants-Mrs. Linda Nagle  
Miss Jody Degenhardt  
Admin. Assistant Miss Jennifer Heffernan  
Secretaries Mrs. Laura Minchow  
Mrs. Kimberly Wilson  
Mrs. Sarah Tlamka  
Health Mrs. Sarah Tlamka  
Food Manager Mrs. Rosie Polak  
Cooks: Mr. Gary Harper  
Mr. Roger Hothan  
Mr. Ben Hirsch  
Facility Manager: Mr. Ben Hirsch  
Custodian: TBA  
Cleaners: Miss Jordan Duchesneau  
Miss Natalie Duchesneau  
Mr. Connor O'Grady

**SCHOOLWEBSITE:** <https://stlfschool.org/> We are in the midst of making sure that all information which you need is accessible.

- **2022-2023 School Calendar:** Please check the school calendar for important beginning-of-the-school-year dates.
- **School & Art Supply List; School Handbook; Preschool Handbook:** Please read our updated handbooks before school starts.
- **Extended Learning Center (ELC) Registration Form and Overview:** Remember that we do have this after school program for your needs. Please visit the school website or contact Carroll Segrist at [carroll-segrist@cdolinc.net](mailto:carroll-segrist@cdolinc.net) for additional information. This program will begin on Wednesday, August 17<sup>th</sup> for those who have applied.
- **Breakfast and Lunch Menu, Free/Reduced Meal Application – Lunches will not be free for all students this coming year. Please apply for free/reduced meals! Information and application form are also included in this summer mailing.**
- **MySchoolBucks** is an online tool to pay for your student's hot lunches and milk. You can set up/login to an account with MySchoolBucks and put money in your student's account. You may also set up an account which will give you access to view what your student has purchased daily. Even if you set up an account, you may still send in a check to pay for lunches if you prefer not to pay online. There is a processing fee for any transactions made on MySchoolBucks.
- **Service Hours Form:** Our students are encouraged to perform acts of service throughout the school year and are required for upper grade levels. Hours are recorded from May 1, 2022 through April 30, 2023. Please look over the form carefully as changes have been made. You may request us to print the form if you are unable to.

**Dennis Uniform Sales** will not be held in person this summer. Please visit our school website or the Dennis Uniform website (<https://www.dennisuniform.com/> school code: PQY) to order. On page 8 of our school handbook, please note that Grades 7 & 8 khaki pants **must** be the Dennis Uniform Company brand. Skirts and jumpers must also be Dennis brand. During our summer office hours, on Wednesday mornings from 9-11:30 a.m., you may drop off at the office any gently used uniform pieces your child has outgrown, and shop for used uniforms in our Used Uniform Closet.

**Dress Code information** is found on pages 8 & 9 of our online St. Teresa School Handbook. It is important that you become familiar with this information, as you make your purchases for school. As we look forward to the start of our new school year, among the points to remember are: extremes in hairstyles are unacceptable. Use of hair color, highlighting, or bleaching of hair is not permitted. Boys' hair may not touch the collar or cover the eyebrows. The sides of boys' hair and sideburns may not extend below the middle of the ear, and designs may not be cut into the hair. Plain white, black, or navy socks must be worn with shoes.

**Our Jayhawk Jumpstart** for Grades K-8 will be held on August 11<sup>th</sup> from 6:00-7:30 p.m. We look forward to seeing you that evening, when you and your child can drop off your supplies, see your classroom, meet the teacher, and enjoy seeing classmates and friends.

**Thursday, August 11<sup>th</sup>:** Payments for Tuition, Lunch, and all paperwork (physicals, immunizations, Emergency Contact sheet) are due. Payments and paperwork may be turned in sooner or you may also drop them off at Jayhawk Jumpstart!

**First Day of School for K-8<sup>th</sup>:** Tuesday, August 16<sup>th</sup> with noon dismissal

**First Day for Preschool** will be an Open House on Tuesday, August 16<sup>th</sup>. PreK-A: 9:30-10:15 a.m., PreK-B: 10:15-11:00 a.m.,

**Tuition Statement:** Tuition statements are included in this mailing. **ALL** families must visit the FACTS Tuition website at <https://online.factsmgt.com/signin/43N1Z>. **New families** need to create a FACTS account. **New and returning families** must select their payment plan by July 24<sup>th</sup> for this coming year. This allows families the option of paying their tuition online with either a bank account (no service fees) or a credit/debit card (service fees apply). A link to FACTS is also available on our school website. Please remember to send a partial or full tuition payment to the rectory via mail or collection basket, or drop off at the school office to make your payment before or on August 11<sup>th</sup>, OR utilize FACTS to make your payment online. Contact Jenn Heffernan at the school office with any questions.

**Physicals and Immunizations:** All Kindergarten, Seventh grade, and out-of-state new students **must** turn in their physical forms and updated immunization records to the school office before or on August 11<sup>th</sup>. State Law requires that that these are turned in before the first day of school.

**Sports Physical Forms:** All 8<sup>th</sup> graders participating in our Lincoln Catholic Schools League must have a sports physical on file. The form is due before the student is allowed to practice. The 7<sup>th</sup> Grade Physical form will suffice for 7<sup>th</sup> grade sports participants.

**Volunteers:** We are excited to welcome parents and volunteers into the school building this school year. Before you volunteer – for classroom activities, field trips, sports coaches, etc. – please complete the Diocesan Safe Environment Training. You may be asked to also complete a background check. This will be noted when you log into the CMGConnect website: [cmgconnect.org](http://cmgconnect.org). Background checks are valid for five years; Safe Environment training must be renewed every year. Please contact the School Office with any questions regarding background checks or Diocesan Safe Environment Training.

**Enclosed:**

- Summer Adoration Root Beer Float Party/ 8<sup>th</sup> Graders Freeze Pop Sales
- Pool Party for St. Teresa Students Grades 5-8
- 7<sup>th</sup> Grade Science Supply List
- Tuition Statement
- Free/Reduced Meal Information and Application

\*Emergency Contact Forms are now printed via PowerSchool; please make sure your information is updated there!